



# THE Arts Partnership

## ART FOR ALL GRANT GUIDELINES

*Cultivating Community Through the Arts*

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### APPLICATION DEADLINE

**Monday, May 13, 2024 at 5:00 pm**

No applications will be accepted after this date or time.

The on-line application portal opens on **Friday, April 12, 2024**.

### ELIGIBILITY

Art for All Grants are available to health and human services nonprofits that do not have an arts-related mission but wish to incorporate the arts into their mission-based work. Further details on page 2.

### GRANT AMOUNTS

\$750 to \$1,750

### INTRODUCTORY MEETING

Organizations interested in applying must attend a **mandatory** meeting. The meeting provides an opportunity for potential applicants to better understand the aims and possibilities of the program, learn what types of projects could be a good fit for the program and understand the basics of submitting their best application.

**Tuesday, April 16 from 8 to 9 am** (via Zoom)

**OR**

**Thursday, April 18 from 5:30 to 6:30** (in person, location TBD)

Email Tania Blanich, Executive Director, at [tania@theartspartnership.net](mailto:tania@theartspartnership.net) **by 5 pm on Friday, April 12** to indicate which meeting your organization will attend and we'll send the meeting location or the Zoom link.

If you can't attend a mandatory session but plan to submit a proposal, contact Tania. *If possible*, we will make other accommodations.

### PRE-APPLICATION GUIDANCE

We know many of our nonprofit colleagues believe the arts would provide a terrific boon to those they serve but may not know how to begin incorporating the arts into their mission-based work or may not have the funding resources to create and implement the programming.

That's where The Arts Partnership comes in. After attending the mandatory introductory meeting, potential applicants may request one-on-one guidance from The Arts Partnership staff to think through a project and its cost, and for help making connections to the arts community.

## PURPOSE

The Art for All Grants grow and cultivate community through the arts, primarily to benefit underserved populations. The grants are meant to invest in health and human services organizations that will use the arts to make a valuable and significant commitment to and impact on their community and/or constituency(ies).

The grants provide seed money for project that use the arts to approach mission-related work or provide funding to continue or expand a current arts-related project. Funds for the program are provided by Choice Bank and other businesses.

## ELIGIBILITY

Art for All Grants are awarded to **health and human services organizations** that have an explicitly stated mission to meet human needs and maintain a commitment to improving the overall quality of life of the populations they serve.

Additionally, applicants for Art for All Grants must:

- Be a stand-alone 501(c)3 nonprofit organization or an organization with a pending 501(c)3 status *without* an arts-related mission.
- Be based in and serve the residents of Fargo or West Fargo, ND and/or Moorhead, MN.
- Demonstrate general fiscal responsibility and agree to use the grant funds to further the arts to build community.
- Attend a mandatory introductory meeting prior to application submission (see page 1).
- Submit a complete and accurate application, providing all requested information, by the stated deadline.
- If a prior-year grantee, be up-to-date with their reporting.

Applicants should present a thorough, mission-related reason to bring the arts into their work. Applicants are encouraged to propose projects that will incorporate a paid artist/performer, arts educator or arts nonprofit staff to realize the project; however, that may not be necessary for every project.

Eligible projects may be a one-time project, not anticipated to be sustained; a pilot project, anticipated to continue in subsequent years; or the continuation or expansion of an existing project incorporating the arts.

Visit [theartspartnership.net/arts-hub/grants-and-funding/](http://theartspartnership.net/arts-hub/grants-and-funding/) for a list of past grantees and examples of the types of projects that have been supported through Art for All Grants.

Ineligible activities include:

- Activities that are **not** arts-focused
- Projects not based in or serving residents of Fargo or West Fargo, ND or Moorhead, MN
- Fundraising activities
- Scholarships

- Rent, Operational or Capital Improvement costs unless directly connected to the proposed program or project (contact TAP for guidance)
- Activities that are primarily for religious socialization or political purposes

## GRANT APPLICATION PROCESS

- You may apply for grants ranging from \$750 to \$1,750.
- The grant review panel consists of individuals from both the Metro's arts community and the community at large. Each panel member will review all application submissions.
- The panel will rank the applications based on a scoring rubric to determine funding. The rubric is available at [theartspartnership.net/arts-hub/grants-and-funding/](https://theartspartnership.net/arts-hub/grants-and-funding/).

## GRANT AWARD INFORMATION

- Successful applicants will receive a Grant Agreement to execute.
  - The grant period is for 12 months from the date of notification.
  - Upon receipt of the executed Grant Agreement, The Arts Partnership will issue the grant funds.
  - A final narrative report and financial accounting will be due within 30 days of the end of the grant period.
  - If the project is not completed by the expected date, the grantee must request (and receive) an extension from The Arts Partnership prior to the original completion date or return the funds.
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## APPLICATION SUBMISSION DETAILS

- **How to Begin.** The online application portal opens on Friday, April 12, 2024 at [theartspartnership.net/arts-hub/grants-and-funding/](https://theartspartnership.net/arts-hub/grants-and-funding/)
- **Filling Out Your Application.** We suggest keeping these guidelines handy while working on the application.
- **Notification of Receipt.** Applicants will receive an email confirmation of submission. *Save this email.* If you have not received an email within two business days, contact Tania Blanich at [tania@theartspartnership.net](mailto:tania@theartspartnership.net).
- **Notification of Ineligibility.** You will be notified within five business days of the application deadline if your application is deemed ineligible.

## APPLICATION FORM OVERVIEW

The following provides a step-by-step overview of the information required in the on-line application form. The character limit or attachment requirements are listed for each question.

### **Did an organizational representative attend a mandatory introductory meeting?**

*Select Yes or No. If an organizational representative has not attended a mandatory application review meeting, the organization is not eligible to apply for a grant.*

## Organization/Contact Information

Organization Name  
Legal Name (if different)  
Address/City/State/Zip  
Website  
Organizational Head and Title  
Phone  
Email  
Grant writer/Contact Person and Title (if different from above)  
Phone  
Email

**Non-Profit Status** (*you will be asked to upload proof of status*)

\_\_\_\_\_ 501(c)3  
\_\_\_\_\_ 501(c)3 Application Pending

**Mission Statement** (maximum: 250 characters)

### Clients Served

Do the individuals and/or families that will benefit from this grant qualify for one or more of the following or are they living below the poverty level? Please check all that apply (*optional*):

- Free or reduced meal plans (school age)
- Social Assistance Programs (such as heating or housing assistance)
- Medicaid
- WIC/SNAP benefits
- Other (please specify and explain)

Do the individuals and/or families that will benefit from this grant identify themselves as one or more of the following? Please check all that apply (*optional*):

- Black, Indigenous and/or People of Color (BIPOC)
- LGBTQIA+
- Disabled (mentally and/or physically, including those who are immuno-compromised)
- Immigrants newly established in the community

### Project Information

- Project Overview (maximum: 350 characters)  
*Briefly describe the project.*
- Number of Individuals to be served *by the project during the grant period (estimated)*
- Funding Request (*in \$250 increments between \$750 and \$1,750*)

- Project Start Date/Project End Date
- Why is this project important to those you serve? Who will help you implement the project and how? (maximum: 1,000 characters)  
*Why does the organization want to use the arts to extend its mission work? Who will be leading/overseeing the activity, for example: "We'll hire an artist to create a mural" or "We have a staff person with theatre experience who will direct a puppet show." Be as specific as possible.*
- Who will this project serve? (maximum: 500 characters)
- What kind of ripple effect do you anticipate this project having on those you serve in the future? (maximum: 500 characters)  
*Describe how the project will resonate in subsequent years, whether or not the project activities continue.*

**Project Budget** (Document to Upload)

Upload a project budget document, broken down into income and expense, and noting other funding sources. A template for the budget can be found at [theartspartnership.net/arts-hub/grants-and-funding/](http://theartspartnership.net/arts-hub/grants-and-funding/).

**Budget Narrative** (maximum: 500 characters)

*Provide context and/or narrative details of any line items as appropriate.*

**Proof of Tax-Exempt Status** (Document to Upload)

Upload a PDF copy of the organization's 501(c)3 tax exemption letter or evidence of the organization's application for such tax exemption status or a copy of proof of the school's tax exemption status.